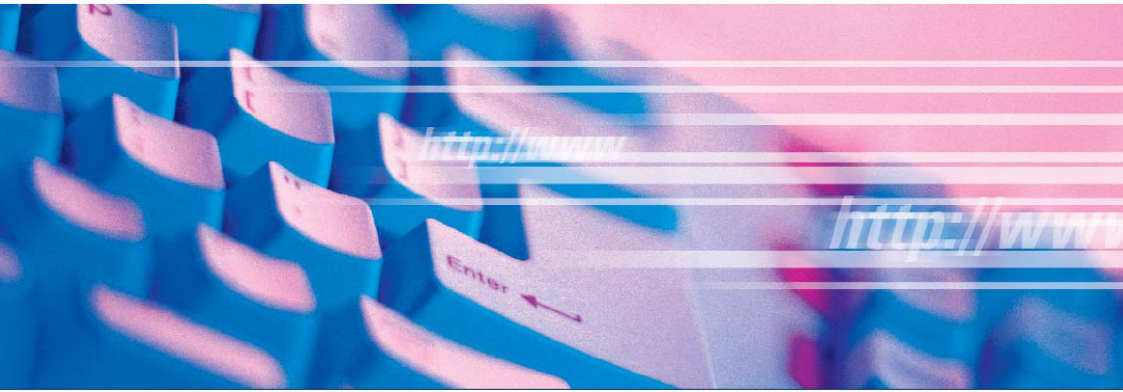


Parts Ad-Hoc Workshop - Rev 8 (P02S)



CREATING YOUR BUSINESS ADVANTAGE



Training Course Overview

Course Objectives:

This course will provide attendees with the training required to create ad hoc reports from the parts module

Who should attend?

Any parts personnel who need to extract meaningful data from the parts stock file

Prerequisites

Attendees must have keyboard skills and a working knowledge of the Autoline parts module

Programme

- Introduction to the concept of fields, records and files
- Setting up the report to provide the required information
- Creating selection criteria to filter unwanted data
- Sorting and subtotalling
- Output types
- Saving and loading reports

Duration

1/2 Day

Please visit our website or call the ADP Training department on 01635 214460 for further information or to book you place on the next available course.

www.adpsi.com